

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
 REGIONAL CENTRE, KARNAL
 06, Subhash Colony, Karnal – 132001, Haryana
 Website: www.rckarnal.ignou.ac.in**

NOTIFICATION
Submission of Assignments for TEE December - 2020

Dear Learner,

This is to inform you that the last date for submission of assignments for Term End Examination (TEE) December 2020 has been extended up to 31st October 2020 due to postponement of learner support service at Regional Centre and Learner Support Centres across the country, as a preventive measure to contain the spread of Novel Coronavirus (COVID-19).

The Assignments will be accepted/submitted both through Online & Offline mode.

Learners can submit their Assignments Online (through e-mail) or Offline (at their Study Centres).

For submission of Online Assignments scanned copies of Hand written assignment will be submitted through e-mail as per the list given below:

| Sr. No. | Code and Name of Learner Support Centres (LSCs) | E-mail ID for submission of Assignments December TEE 2020 ONLY |
|---------|---|--|
| 1. | 1002R : Hindu College Sonapat | 1002lscrck@ignou.ac.in |
| 2. | 1005R : C.R. College of Education, Rohtak | 1005lscrck@ignou.ac.in |
| 3. | 1009R : Govt. P.G. College, Hisar | 1009lscrck@ignou.ac.in |
| 4. | 1014R : Govt. P.G. National College, Sirsa | 1014lscrck@ignou.ac.in |
| 5. | 1031R : Govt. College for Women, Bodiakera Fatehabad | 1031lscrck@ignou.ac.in |
| 6. | 1069R : Jeevan Chanan Mahila Mahavidyalaya, Assandh, Distt. Karnal | 1069lscrck@ignou.ac.in |
| 7. | 1070R: Rajiv Gandhi Mahavidyalaya, Uchana, Distt. Jind | 1070lscrck@ignou.ac.in |
| 8. | 1075R : Guru Nanak Khalsa College, Karnal | 1075lscrck@ignou.ac.in |
| 9. | 1079R : GDC Memorial College, Bahal, Bhiwani | 1079lscrck@ignou.ac.in |
| 10. | 1034P: Guru Nanak Girls College, Yamunanagar | 1034rckassignment2020@gmail.com |
| 11. | 1039P: Div. of Dairy Technology NDRI, Karnal | 1039rckassignment2020@gmail.com |
| 12. | 1047P: Div. of Dairy Microbiology, NDRI, Karnal | 1047rckassignment2020@gmail.com |
| 13. | 1051P : National College of Education, Sirsa | 1051rckassignment2020@gmail.com |
| 14. | 1064P : Budha College of Education Rambha Karnal | 1064rckassignment2020@gmail.com |
| 15. | 1078D : Sunrise College of Education, Kundli, Nangal Kalan, Sonapat | 1078rckassignment2020@gmail.com |
| 16. | 1081P : NIFTEM, Sonapat | 1081rckassignment2020@gmail.com |

Guidelines for submission of Soft copies of Assignments

- 1) If you have already submitted the scanned copies of Handwritten Assignment/s Online or Offline at your Learner Support Centre/Study centre, NO need to submit the Assignment/s again.**
- 2) Clear Scanned copies of Handwritten Assignments along with Question paper/s in PDF format (**Course Wise**) to be submitted **ONLY** at the above mentioned e-mail I D of your study centre.
- 3) Subject of the e-mail** written clearly with **Name of the learner, Programme Code, Study centre code as well as Course code/s.**
- 4) Name of the Learner, Enrollment Number, Study Centre Code, Programme Code (Registration Status as available IGNOU Website) and Course Code should be mentioned clearly on the Scanned Copy of the Assignment/s.
- 5) Each PDF copy (COURSE WISE)** should be named as Programme Code (i.e. BA, BAG, MAH, MEG), Course Code (EHD01, FST01, BEVAE101), 9 or 10 Digit of Enroll No. and 4 Digit Study Centre Code.

For example:

If, Enroll No. 123456789, Programme code BAG, Study Centre Code 1002 and Course Code BEVAE181, then give the name of each PDF file as

123456789_BAG_1002_BEVAE181

- 6) Do not send scanned copy of assignment/s more than once for a particular course/s.
- 7) Don't submit/forward soft copies of the Assignment/s to any other e-mail/s **EXCEPT** above said LSCs wise specific e-mail. Otherwise your assignment will not be considered for evaluation.
- 8) The scanned copies of assignment/s should be clear, no intimation will be given to submit again and evaluation will be done accordingly.
- 9) If file size is large, kindly compress the PDF file and submit to the email ID of study centre (Don't submit through Google drive).

You all are requested to follow Govt. guidelines and instructions to prevent spread of COVID-19.

Stay Safe.. Stay Blessed.

Regional Director