



**Indira Gandhi National Open University**  
**Regional Centre, Karnal**  
06, Subhash Colony, Karnal – 132001, Haryana  
**Ph. 0184-2271514 E-mail: rckarnal@ignou.ac.in Website: www.rckarnal.ignou.ac.in**

IG/RC Karnal/BED-2017/

Dated:

To

**Subject: Provisional Offer for Admission to B.Ed. Programme January 2017 Session**

Dear Candidate,

We are pleased to inform you that you have qualified the B.Ed. Entrance Test conducted by the University on **23<sup>rd</sup> October 2016**. Your name has been provisionally short listed as per the merit list of the candidates prepared by the University for Admission to the B.Ed. Programme for January 2017 session.

In this regard, please note that your admission to the programme will be confirmed subject to fulfilling the eligibility criteria and verification of the required original documents. You are advised to report in person, along with all the relevant documents (**in original + one self-attested photocopy of each**) at **IGNOU Regional Centre, 06, Subhash Colony, Karnal- 132001** as per the schedule given below:

**SCHEDULE FOR B.Ed. COUNSELLING FOR JANUARY 2017 SESSION**

**Date: 03<sup>rd</sup> April 2017 (Monday)**

**Reporting time: 10:00 AM at Regional Centre, Karnal**

**\*Wait listed-** If the seats remain vacant after counseling, only then the next opportunity will be given to wait listed candidates.

If you do not present yourself at the Regional Centre on the date and time allotted to you as above, the offer will automatically stand cancelled and admission offer will be given to other candidates in the waiting list.

**Kindly bring the following documents:**

- 1) Programme Fee Rs. 50,000/- (Rupees Fifty thousand only) alongwith Acceptance Form duly filled-in. DD must be made in favour of IGNOU and payable at KARNAL and must be valid for three months. Please write your name, address and contact number on the backside of the DD. Please ensure that the DD is duly signed by official of the concerned Bank.
- 2) Original Entrance Test Admit Card (Hall Ticket).
- 3) Two passport size photographs.
- 4) Entrance Result Card downloaded from IGNOU Website.
- 5) High School/Secondary School Mark Sheet and Certificate
- 6) Intermediate/Senior Secondary School Mark Sheet and Certificate.
- 7) Graduation (per year wise/semester wise) Mark Sheets and Degree Certificates.
- 8) Post-Graduation (per year wise/semester wise) Mark Sheets and Degree Certificates, if applicable.
- 9) Marksheet & Certificate of NCTE Recognized Diploma in Elementary Education through face to face mode - or - Marksheet & Certificate of NCTE Recognized Teacher Education Programme through face to face mode.  
**Regarding NCTE Qualification Certificates, Candidate is required to produce the authentication by the Certificate Issuing Authorities stating that "the certificate awarded to the candidate is the NCTE recognized and approved teacher education programme through face to face mode". In case of non-existence of the Certificate Issuing Authorities at present, a certificate may be obtained from NCTE recognizing that course as a teacher education programme through face to face mode.**  
**Without NCTE Recognition Certificate, the candidature for Admission to B.Ed. will not be considered.**
- 10) Letter of appointment from current school stating date of appointment and the post held (Primary Teacher, Assistant Teacher, TGT/PGT; as the case may be) and Salary or grade given on school letter head bearing School Recognition No. in **Original + self attested Photocopy**.
- 11) **Original Experience-cum-Employment Certificate of the current as well as previous schools to be submitted in Original. Every certificate you enclose should have proper address and should be signed and stamped by the Headmaster/Principal of the School (copy enclosed).** If you have worked in different schools, kindly get it on the letterhead from all the schools where you were employed.
- 12) School recognition certificate duly attested by the Principal / Headmaster of the school.
- 13) Certificate from the Principal of the School for providing teaching practice (Copy enclosed) facilities.
- 14) **Original Experience Certificate(s)** in support of your teaching experience. If you belong to any of the Reserved Categories (**SC/ST/PH/OBC-NC/KM/War Widow**), please bring relevant documents in support of the same. **Kindly bring the Original and self attested copy of the same.**

**15) Those students who claim admission under reservation in OBC (Non Creamy) category, will have to bring OBC-Non creamy Certificate (Original and Attested copy) in the prescribed format issued by the competent authority. Also the Income Certificate for claiming OBC-Non creamy (if applicable). **The annual income of the candidates under OBC (Non Creamy) should not exceed Rs. 6 lakh per annum.****

**16) In case your name /surname has been changed, kindly submit an attested copy of the marriage certificate or an affidavit (Original) in support of this as (a) Notorized Affidavit with changed name, (b) a copy of News Paper, where notification for change of name was published (c) Copy of Gazette Notification and (d) In case of change of Surname after marriage, Marriage Certificate by Registrar (Marriages).**

#### **IMPORTANT POINTS TO BE NOTED**

- **“This offer of admission is purely provisional, based on the merit list prepared by the University and documents submitted by you. At any stage, if it is found that your documents are false, your admission shall stand cancelled forthwith. No fee refund will be admissible in the event of cancellation of admission.”**
- **No relaxation will be given if you fail to provide any document given in the checklist or if any document is not as per University norms.**
- Degrees acquired from an **OFF-Campus/OFF-Shore Campus** of Central/State/Deemed to be Universities offered through Distance mode of learning will be accepted for higher studies in IGNOU, provided these have been obtained as per territorial jurisdiction of these Central/State/Deemed to be Universities prescribed by the University Grants Commission from time to time.
- Reporting personally for the Counselling is essential. •It is mandatory to bring all the specified documents (original as well as self attested photocopies) during the Counselling. •Incomplete Application forms will be summarily rejected. •The University will not be responsible for any kind of postal delay. •Change of Study Centre will not be permissible under any circumstances.

Please note that every certificates/documents sought above are required to be produced for verification during counselling, without which your counselling would not be conducted. **Further no request for change of date of counselling would be entertained.**

Kindly go through above guidelines carefully and come prepared with all the documents to the Regional Centre on the specified date and time.

Best wishes,

Yours Sincerely,

**Regional Director**

**Indira Gandhi National Open University  
Regional Centre, Karnal**

06, Subhash Colony, Karnal – 132001, Haryana

**Ph. 0184-2271514 E-mail: rckarnal@ignou.ac.in Website: www.rckarnal.ignou.ac.in**

**ACCEPTANCE FORM**

**B.Ed PROGRAMME COMMENCING FROM JANUARY 2017 SESSION**

With reference to your office letter No. IG/RCKarnal/B.Ed. Jan 2017, I enclose ALONG WITH THIS FORM identity Card duly completed and demand draft of Rs. 50,000/- (Rs. Fifty thousand only) towards the programme fee as per details given below:

1. Name of Student (in block letters): \_\_\_\_\_

2. Entrance Examination Enrolment No. : 

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3. Programme fee details:

D.D. Number	Date	Month	Year	Amount
				Rs.50.000/-

Bank Name

4. Medium: English  Hindi

Sr. No.	Centre Code	Name & Address of the Study Centres	Total Seats
1.	<b>1051P</b>	NATIONAL COLLEGE OF EDUCATION, SES PARISAR, B-BLOCK, NEAR DURGA MANDIR, SIRSA	<b>50</b>

**DECLARATION BY APPLICANT**

I agree that this admission is provisional and is based on the documents of qualification and experience submitted by me along with the application form. If at a later stage, it is found that document(s) submitted by me is /are fake, my admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation.

Date: \_\_\_\_\_

Signature of the Applicant

Name: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mobile No. \_\_\_\_\_

Email:..... @.....

.....  
**(For office use only)**

Documents checked by:

Eligible/Not Eligible

Admitted/Not admitted

**JAT/ASST./Sr.ASST./AEDP /SPA**

**ARD**

**REGIONAL DIRECTOR**

.....

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**

06, SUBHASH COLONY

Regional Centre, Karnal -132001, Haryana

**Proforma to provide information for the PRACTICE TEACHING**

1) Entrance Test Enrolment No.: 

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2) Study Centre (Code): **1051P**

3) Name of the student:.....

4) Residential Address:.....

.....

(Pin) ..... (Contact No.).....

5) Address of School , where presently working:

.....

.....

(Pin) ..... (Contact No.).....

6) Address of work centre: (The school where B.Ed Practice Teaching/Practical will be conducted):

.....

.....

(Pin) ..... (Contact No.).....

7) Teaching subjects to be opted (See attached Detailed Course Description):

1<sup>st</sup> Year: Content Based Methodology Courses (Two courses from 6A to 6E)

(1) ..... (2) .....

2<sup>nd</sup> Year: Optional Course (One course from 12A to 12E)

(1) .....

8) Name and address of two Senior Teachers (and their qualifications) involved in teaching the above opted teaching subjects at Higher/ Senior Secondary level

(Note: Senior teachers who are having B.Ed/M.Ed. qualification should only be selected)

(A) Name of the Teacher: .....

Qualifications:.....

Address.....

..... (Pin) .....

Contact No with STD Code.....(Mob).....

Email ID.....@.....

(B) Name of the Teacher: .....

Qualifications:.....

Address.....

.....(Pin) .....

Contact No with STD code.....Mob .....

Email ID.....@.....

9) Name of the Head Master/Principal:

.....

Qualifications:.....

Address.....

..... (Pin) .....

Contact No with STD Code.....Mob .....

Email ID.....@.....

**Signature of the Applicant**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact No.: .....

Email ID :.....@.....

**Certificate to provide facilities for Practical Work**

I hereby undertake that the school will provide facilities to Mr./Ms..... needed for carrying practical work for the B.Ed progarmme. This school is Secondary/Higher/Senior Secondary School.

**Signature of Principal/Headmaster/**

**Headmistress of the School**

**(With Stamp)**

Place: :.....

Date: :.....

Name: .....

Name of the School:.....

Registration No. of the School/Institution.....

Full Address of the School:.....

.....

..... (Pin).....

Contact No.: .....

Email ID of the School:.....@.....

# Experience-cum-Employment Certificate

(To be submitted at the time of counseling)

(This certificate duly filled- in and signed, is to be provided to the Regional Centre, Karnal, after receiving the letter of offer for admission to B.Ed. after entrance test.)

This is to certify that Mr./Ms. \_\_\_\_\_ has been teaching in this school from \_\_\_\_ (DD)\_\_\_\_(MM)\_\_\_\_\_(YR) to \_\_\_\_ (DD)\_\_\_\_(MM)\_\_\_\_\_(YR) as Post Graduate/Graduate/ Primary/Assistant Teacher.

His/Her appointment in this school is on full time/temporary/permanent basis and teaching the students of class from \_\_\_\_\_ to \_\_\_\_\_ in the subjects \_\_\_\_\_ etc.

This School is Govt./Govt. aided/unaided and is duly recognized by the central/state government/union territory by virtue of obtaining **Registration No.** \_\_\_\_\_ dated \_\_\_\_\_ from Directorate of Education, \_\_\_\_\_ (Name of the state) for a period \_\_\_\_\_/

I hereby undertake that all the information mentioned above is true and the University is empowered to take legal action against me for any wrong information.

**Signature of Principal/Headmaster/  
Headmistress of the School  
(With Stamp)**

Name: .....

Name of the School:.....

Address of the School:.....

.....

.....

Telephone No.: .....

Email ID :.....@.....

**COURSE OPTION FORM**  
**(Details of the Courses opted by the Student)**

Name of the Student:

Medium: English

Hindi

Enrolment Number:

PSC Code: 1051P

Signature of the Student:

1 <sup>st</sup> / 2 <sup>nd</sup> Year	Compulsory Courses										Optional Courses	Total no. of Course s	Total no. of Credit s
	Course Number												
Course s in the 1 <sup>st</sup> Year	1	2	3	4	5	WBA-1	EPC-1	EPC-2	INT-1		Choose any two from 6 A to 6 E	11	36
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Course s in the 2 <sup>nd</sup> Year	8	9	10	11		WBA-2	EPC-3	EPC-4	INT-2		Choose any one from 12A to 12 E	9	36
	✓	✓	✓	✓		✓	✓	✓	✓	✓			
<b>Total no. of Courses and Credits</b>											<b>20</b>	<b>72</b>	

**Content Based Methodology Courses (8 Credits) (any two courses) - ANY TWO**

Course No.6 (any two of the following)	Course Name	Credits
6A	Pedagogy of Science	4
6B	Pedagogy of Social Science	4
6C	Pedagogy of Mathematics	4
6D	Pedagogy of English	4
6E	Pedagogy of Hindi	4

**Optional Courses (04 Credits) (any one course) - ANY ONE**

Course No.	Course Name	Credits
12A	Open and Distance Education	4
12B	Guidance and Counseling	4
12C	Adolescence and Family Education	4
12D	Vocational Education	4
12E	Information and Communication Technology	4



## DETAILED COURSE DESCRIPTION

### First Year

#### **Core Courses (16 Credits)**

- **ALL COMPULSORY**

Course No.	Course Name	Credits
1	Childhood and Growing Up	4
2	Contemporary India and Education	4
3	Learning and Teaching	4
4	Language Across the Curriculum	2
5	Understanding Disciplines and Subjects	2

#### **Content Based Methodology Courses (8 Credits) (any two courses) - ANY TWO**

Course No.6 (any two of the following)	Course Name	Credits
6A	Pedagogy of Science	4
6B	Pedagogy of Social Science	4
6C	Pedagogy of Mathematics	4
6D	Pedagogy of English	4
6E	Pedagogy of Hindi	4

#### **Practical Courses (12 Credits)**

##### **Workshop – I (04 Credits)**

- **COMPULSORY**

Course No.	Course Name	Credits
WBA-1	Workshop Based Activities	4

##### **EPC (04 Credits)**

- **ALL COMPULSORY**

Course No.	Course Name	Credits
EPC-1	Reading and Reflecting on the Texts	2
EPC-2	Application of ICT	2

##### **Internship-I (04 Credits)**

- **COMPULSORY**

Course No.	Course Name	Credits
INT-1	Internship-1	4

## Second Year

### **Core Courses (12 Credits)**

- **ALL COMPULSORY**

Course No.	Course Name	Credits
8	Knowledge and Curriculum	4
9	Assessment for Learning	4
10	Creating an Inclusive School	2
11	Gender, School and Society	2

### **Optional Courses (04 Credits)**

(any one course) -

**ANY ONE**

Course No.	Course Name	Credits
12A	Open and Distance Education	4
12B	Guidance and Counseling	4
12C	Adolescence and Family Education	4
12D	Vocational Education	4
12E	Information and Communication Technology	4

### **Practical Courses (20 Credits)**

#### **Workshop – II (04 Credits)**

- **COMPULSORY**

Course No.	Course Name	Credits
WBA-2	Workshop Based Activities	4

#### **EPC (04 Credits)**

- **ALL COMPULSORY**

Course No.	Course Name	Credits
EPC-3	Drama and Art in Education	2
EPC-4	Understanding the self and Yoga	2

#### **Internship-II (12 Credits)**

- **COMPULSORY**

Course No.	Course Name	Credits
INT-2	Internship-11	12